

**ARCHIVAL POLICY**

**OF**

**SECUR CREDENTIALS LIMITED**

**(CIN: L74110MH2001PLC133050)**

## **Background**

In terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is required to frame an Archival Policy.

In this context, the Board of Directors (“Board”) of SecUR Credentials Limited (“the Company”) has approved the Archival policy at its’ meeting held on **20<sup>th</sup> January, 2018.**

## **Archival Policy**

The Company shall disclose events and information to the stock exchange in line with the Company’s policy on Determination of Materiality of events as per the Regulations and such disclosures shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further a period of three years by storing the same on suitable media. Thereafter the said information, documents, records may be destroyed as per the Policy on preservation of documents.

## **Amendment**

The Board shall have the power to amend any of the provisions of this policy, substitute any of the provisions with new provisions or replace this policy entirely with a new policy.